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***Teaching Experience***

**English Language Instructor, English Language Institute, American University in Cairo, Cairo, Egypt, Sept. 2011 – present.**

* Teach intermediate and advanced level English courses to undergraduate students, including integrated grammar, reading, vocabulary, study skills and writing. Focus on developing language, metacognitive, critical thinking, reflection, discussion, and digital literacy skills.
* Serve as IEP Study Skills Coordinator, mentoring fellows teaching study skills.
* Serve on numerous committees and volunteer as mentor to MATESOL students.
* Taught undergraduate research writing in Rhetoric and Composition Department, design teaching materials and assignments.
* Taught an MA TESOL Methods course to train MA students in methods and techniques of teaching EFL.
* Taught freshman writing and seminar courses for the Rhetoric and Composition Department.
* Taught undergraduate level community based learning course where students learn to teach English courses to AUC workers.
* Served on Bridge Design Team, revising curriculum, creating materials, and currently assist in its implementation.
* Served as Associate Director in the IEP.

**English Language Fellow of the US State Department, English Language Resource Center, Al-Azhar University, Cairo, Egypt, Sept. 2010 – Aug. 2011.**

 Taught academic writing for ESP to Al-Azhar junior faculty members. Mentored ELRC teachers in materials development, course/lesson planning, teaching for beginning, intermediate level integrated skills courses. Had lead role in designing teacher portfolio-based evaluation system. Headed Facilities & Events management team. Developed writing rubrics, tasks for Center-based testing system standardization project.

**IEP Teaching Fellow, The American University in Cairo, Egypt, Sept. 2008 – May 2010.**

Taught study skills to undergraduate students, including oral presentation, internet research, paraphrasing, note-taking and academic listening skills. Taught grammar to upper-intermediate undergraduate students. Served on Professional Development Committee, giving several presentations.

**English Teacher, Pakistan International School Cairo, Egypt, Feb. 2006 – Jun. 2008.**

Taught English language, literature, grades 4 – 7, including essay writing. Curricula based on Cambridge International Primary and pre-IGCSE Programmes; served as certified CIPP marker. Used mainly cooperative learning methods. Designed materials for, taught ESL, ages 4 – 17 years in same classroom.

**EFL Teacher, International Language Institute, Cairo, Egypt, Dec. 2002 – Dec. 2003.**

Prepared, taught general and conversational courses to adults and children of all levels of English, particularly elementary. Tested, placed new students.

**Volunteer EFL Teacher, Ruaha Secondary School, Tanzania, Jan. 2000 – Dec. 2001.**

Taught year-long intensive English course equipping beginning students with competency required to complete secondary education in English. Designed mostly original lessons and materials, since school lacked any modern books or materials. Revised school discipline procedures, implementing standardized consequence and reward system. Served as Form coordinator.

***Education***

**MA in TEFL, The American University in Cairo**, Jun. 2010. 4.0 GPA. Thesis on *Equalizing classroom participation: Public speaking contexts in the Egyptian EFL classroom*.

**IHCYL (International House Certificate in Teaching Younger Learners),** Jun. 2003, International Language Institute, Cairo, Egypt.

**CELTA (Cambridge Certificate in English Language Teaching to Adults),** Pass B, Jun. 2002, International Language Institute, Cairo, Egypt.

**BA, Lewis & Clark College,** 1999, cum laude, 3.76 GPA, Hispanic Studies major. Focus on gender, development issues. In-depth research project on *Girls' Education in Kenya*.

**International Baccalaureate Diploma,** 35 points, 1994, International School of Tanganyika. 7 points in Higher English. Extended Essay on *The Changing Roles of Women in Morogoro Region of Tanzania*.

***Service to the Profession***

**Publications:**

Fairley, M., Fathelbab, H., Rizzo, S. (2016). Developing reading strategies through collaborative online annotation. *TESOL Arabia 2015 Conference Proceedings.*

Fairley, M. (2015). Increasing student engagement through journaling. *NileTESOL Newsletter*.

Fairley, M., Nostas, A., Rizzo, S. (2014). Making writing coherent through information structure. *TESOL Arabia 2013 Conference Proceedings.*

Fairley, M., Nostas, A., Rizzo, S. (2013). Adapting vocabulary teaching and learning to the 21st century. *Nile TESOL Special Edition Journal.*

Fairley, M. (2012). Using songs to teach grammar, *Nile TESOL Special Edition Journal, 2,* 34-44.

Fairley, M. (2011). Gendered participation: Addressing inequity in the Middle Eastern language classroom, *AUC TESOL Journal, 1*, 13-39.

Fairley, M., & Fathelbab, H. (2011). Reading and writing communicatively: Six challenges addressed, *AUC TESOL Journal, 1,* 45-51.

Fairley, M. (2009). De-silencing female voices: The use of controversial debate topics in the EFL classroom. In P. Wachob (Ed.) *Power in the EFL classroom: Critical pedagogy in the Middle East,* p. 55-73. Newcastle upon Tyne: Cambridge Scholars.

**Journal review:**

Peer-Reviewer for TESOL Journal, fall 2015 – present.

Reviewer of articles submitted to AUC TESOL Journal, 2012.

**Conference proposal review:**

Reviewer for TESOL International Convention proposal submissions, summer 2016 – present.

Reviewer for NileTESOL Conference proposal submissions, fall 2013 – present.

**Refereed conference presentations & demonstrations:**

Fairley, M., Fathelbab, H. (2016). *ePortfolios as an assessment tool for university educational effectiveness.* International Language and Assessment Conference in Egypt, September 6.

Fairley, M. (2016). *Practical ideas for promoting meaningful learning with Google Docs*. TESOL International Convention & Language Expo EV Fairs, April 7.

Fairley, M., Nostas, A., Rizzo, S. (2016). *Engaging students in academic discourse through the Academic Formulas List*. TESOL International Convention & Language Expo, April 6.

Clark, C., Fairley, M., Fathelbab, H. (2016). *ePortfolios: Promoting ownership of learning outcomes*. TESOL Arabia Conference, March 11.

Clark, C., El Badry, E., Fairley, M., Fathelbab, H. (2016). *Developing reflective practice in learning and teaching*. NileTESOL Conference, January 27.

Fairley, M., Fathelbab, H. (2016). *Simple structures to help make group work work*. NileTESOL Conference, January 26.

Fairley, M. (2016). *Increasing student engagement through journaling*. NileTESOL Conference, January 26.

Fairley, M., Fathelbab, H., Rizzo, S. (2015). *Screencasting peer feedback: Enhancing the writing process.* TESOL Arabia Conference, March 14.

Fairley, M., Fathelbab, H., Rizzo, S. (2015). *Developing reading strategies through collaborative online annotation*. TESOL Arabia Conference, March 13.

Fairley, M. (2015). *Nurturing the active reader: Pre-, during-, and post-reading solutions.* NileTESOL Conference, January 26.

Fairley, M., Fathelbab, H., Rizzo, S. (2014). *Differentiated instruction: Addressing learner differences more effectively*. TESOL Arabia Conference, March 15.

Fairley, M., Fathelbab, H., Rizzo, S. (2014). *Critical friendship circles: A teacher development tool*. TESOL Arabia Conference, March 13.

Fairley, M., Jabr, R., McFeely, W., Osman, M. (2014). *The Disciplined Classroom*. NileTESOL Conference, January 29.

Fairley, M., Nostas, A., Rizzo, S. (2013). *Providing Effective Feedback in Student Writing*. TESOL Arabia Conference, March 16.

Fairley, M., Nostas, A., Rizzo, S. (2013). *The ‘TEXAS’ Strategy for Body Paragraph Writing*. TESOL Arabia 2013, March 16.

Fairley, M., Nostas, A., Rizzo, S. (2013). *Making Writing Coherent through Information Structure*. TESOL Arabia Conference, March 14.

Fairley, M., Nostas, A., Rizzo, S. (2013). *Adapting Vocabulary Teaching and Learning to the 21st Century*. NileTESOL Conference, January 29.

Fairley, M. (2012). *Collaborative Blogging: Increasing Individual Investment to communicate*. TESOL International Electronic Village, March 31.

Fairley, M. (2012). *Using Songs to Teach Grammar*. NileTESOL Conference, January 31.

Fairley, M., Fathy, Y. (2012). *TOEFL Preparation Course Design through Student-Teacher Collaboration*, NileTESOL Conference, January 31.

Fairley, M., Fathelbab, H. (2011). *How to use cooperative activities in EFL teaching*, NileTESOL Conference. Accepted for presentation, February 2; conference canceled.

Fairley, M., Fathelbab, H. (2010). *Using communicative activities to teach reading and writing.* EgypTESOL, December 3.

Fairley, M. (2009).*Controversial debate topics to activate female voices*. EgypTESOL, November 20.

Fairley, M. (2009). *Creating an academic English course: A journey in curriculum development*. EgypTESOL, November 21.

Fairley, M. (2009). *How to evaluate online educational websites*. Electronic Oasis, EgypTESOL, November 21.

**Other workshops & presentations:**

“ePortfolios: Promoting ownership of learning outcomes,” CLT workshop, Oct. 12, 2016.

“Engaging students in academic discourse through the Academic Formulas List,” Neighbors & Bridges Day, Sep. 27, 2016.

“ELI 5 Year Strategic Planning,” ELI Departmental Meeting, Sep. 6, 2016.

“Study Skills Orientation for SS teachers,” IEP Pre-semester workshop, Sep. 4, 2016.

“Lesson Planning and Student Engagement,” New Fellow Orientation, Aug. 31, 2016.

“Oral Presentations and Listening,” New Fellow Orientation, Aug. 30, 2016.

“Study Skills Workshop introduction to the course and ELI tour,” New Fellow Orientation, Aug. 28, 2016.

 “ELI 5 Year Strategic Planning,” ELI Annual Reflection & Planning Day workshop, May 24, 2016.

 “Promoting student engagement, collaboration and critical thinking with Google Docs,” ELI Neighbors & Bridges Day, Feb. 9, 2016.

“Effective proposal writing,” NileTESOL PD Event, Sep. 29, 2015.

“Creating and using Google sites and Docs to support your teaching,” CALL workshop for MATESOL students, Jun. 8, 2015.

“Five thinking tables to reflect, share and evaluate yearlong experiences,” Annual Reflection and Planning Day, May 25, 2015.

“The RHET/CORE experience: Challenges, rewards and lessons learned,” Annual Reflection and Planning Day, May 25, 2015.

“Student-student online collaboration activities for reading and writing,” ALA Symposium, Apr. 21, 2015.

“Online collaborative annotation,” IEP PD Event, Nov. 13, 2014.

“Teaching summary/response,” IEP PD Event, Oct. 23, 2014.

“Freewriting for developing ideas,” IEP PD Event, AUC, Oct. 16, 2014.

“Developing discussion skills,” IEP PD Event, AUC, Oct. 2, 2014.

“Mind mapping as a reading strategy,” IEP PD Event, AUC, Oct. 2, 2014.

 “Overview of revised IEP curriculum,” IEP Pre-semester workshop, AUC, Sep. 7, 2014.

“Reading lesson planning: pre-, during-, and post-reading activity suggestions,” IEP PD Event, AUC, Sep. 18, 2014.

“Annotation: Fostering student investment in reading,” IEP PD Event, AUC, Sep. 11, 2014.

 “Reading Circles in ABP1,” PD Event, AUC, March 27, 2014.

“ABP1 sharing session,” PD Event, AUC, March 11, 2014.

“Show and tell of ABP1 Module 1,” PD Event, AUC, February 27, 2014.

“ABP1 Rationale and what’s new,” Neighbors & Bridges Day, AUC, February 11, 2014.

“Getting started with ABP1,” PD Event, AUC, February 3, 2014.

 “Making writing coherent through information structure,” Neighbors & Bridges Day, AUC, Sep. 10, 2013.

 “Encouraging student creativity through poster sessions,” IEP in-service training event, AUC, Sep. 1, 2013.

 “TEXAS strategy for body paragraph writing,” IEP in-service training event, AUC, Sep. 1, 2013.

 “Classroom management tips,” IEP orientation for new teachers forum, AUC, Sep. 3, 2012.

 “New teacher orientation tour,” IEP orientation for new teachers, AUC, Aug. 28, 2012.

 “Report on Reading Vocabulary Student and Teacher Surveys,” Annual Reflection and Planning Day, AUC, May 27, 2012.

 “Creating a collaborative class reading blog,” ELI Professional Development Event, AUC, Apr. 22, 2012.

 “Vocabulary games,” ELI Professional Development Event, AUC, Feb. 23, 2012.

 “Ideas for building grammar lessons,” IEP in-service training event, AUC, Sep. 15, 2011.

 “Reflective writing: Getting the most out of our journals,” in-service training workshop, English Language Resource Center, Al-Azhar University, Apr. 14, 2011.

 “Communication in the workplace,” in-service training workshop, English Language Resource Center, Al-Azhar University, Feb. 24, 2011.

 “Teaching by principles: An enlightened, eclectic approach,” in-service training workshop, English Language Resource Center, Al-Azhar University, Nov. 21, 2010.

 “Course and lesson planning,” in-service training workshop, MATEFL Fellows’ Orientation, AUC, Sep. 3, 2009.

 “How to use cooperative learning,” in-service training workshop, Pakistan International School, Cairo, Jun. 21, 2008.

**Committees & task forces:**

IEP Borderline Committee, Dec.2016

IEP Appeals Review Committee (for absence cases), Sep.2016 – Dec.2016

ePortfolio Initiative Task Force, Assessment Subcommittee of Freshman Coordinating Committee, Feb. 2016 – present.

RHET Assessment Committee, Feb. 2016 – May 2016.

Annual Reflection & Planning Day subcommittee of PRPC, spring 2016.

RHET Curriculum Committee, Sep. 2015 – May 2016.

RHET PD Committee, Sep. 2015 – May 2016.

RHET 1010 Syllabus Review Committee, Sep. 2015 – May 2016.

Fellowship Screening Committee, spring 2015.

Program Review and Planning Committee, Sep. 2014 – present.

Curriculum and Assessment Committee, Sep. 2014 – present.

NileTESOL Conference Organizing Committee, Jan. 2014 – present.

Panel Discussion Organizing Team, NileTESOL Conference 2015, 2016, 2017, Sep. 2014 – present.

Annual Reflection and Planning Day Organizing Committee, spring 2015, spring 2016.

Task Force for revising AUC webpages for IEP students, spring 2015.

Program Book Team, NileTESOL Conference 2015, Oct. 2014 – Jan. 2015.

Task Force for developing Summary/Response task and rubric, fall 2014.

DRC, substitute member, fall 2014.

Chair, New Student Orientation and Party Organizing Committee, AUC, Sep. 2014 – Dec. 2014.

Appeals Review Committee, spring 2014, fall 2016.

Borderline Committee, spring 2014.

Co-chair, NileTESOL Conference 2014 Organizing Committee, Jan. 2013 – Jan. 2014.

 Academic Bridge Program Level 1 Design Group, AUC, Fall 2012 – Jun. 2014.

 Curriculum Committee, AUC, Fall 2011 – May 2014.

 Computer Committee, AUC, Fall 2013 – May 2014.

 Committee to revise teacher evaluation form, AUC, Spring 2013.

 New Student Orientation and Party Organizing Committee, AUC, Fall 2011 – May 2014.

 New Teacher Orientation Committee, AUC, Fall 2012 – present.

 Reading PLC, AUC, Fall 2011 – Spring 2012.

 Materials Development, Storage & Dissemination PLC, Fall 2011 – Spring 2012.

 Coordinator Facilities & Events Management Team, English Language Resource Center, Al-Azhar University, Sep. 2010 – Jun. 2011.

 Professional Development Committee, ELI Department, AUC, Sep. 2009 – May, 2010.

 Entrance Exam Task Force, first drafter of revised English entrance exams, Pakistan International School, Cairo, Sep. 2007 – Jun. 2008.

 Discipline Task Force, secretary and first drafter of “Consequences and reward system,” Ruaha Secondary School, Tanzania, Jan. 2001 – Dec. 2001.

 Discipline Committee, Ruaha Secondary School, Tanzania, Jan. 2001 – Dec. 2001.

 Intercultural Understanding Committee, Ruaha Secondary School, Tanzania, Jan. 2001 – Dec. 2001.

**Membership in professional organizations**

 TESOL International, Spring 2012 – present.

 TESOL Arabia, Spring 2013 – present.

 NileTESOL, 2010 – present.

**Additional services rendered**

 Co-teacher MATESOL fellow mentor, fall 2016.

 Participant in Observation Program for MATESOL students, AUC, Sep. 2011 – present.

 Participant in Observation Program for LING 268 teachers in training, AUC, Sep. 2011 – present.

 Volunteer Teacher in the AUC Workers’ Literacy Program, AUC, Fall, 2013.

 Mentor of teachers in training, MATESOL Program, AUC, Jan.2012 – present.

 First Year Experience Instructor (AUC New Student Orientation Program), Sep. 2012 – present.

***Certificates & Other Training***

**Blended Learning Certificate**, CLT, Apr. 2016.

**Protecting Human Research Participants Certification**, NIH Office of Extramural Research, required by AUC IRB for conducting research with human participants, Dec. 21, 2015.

**Teaching Enhancement I Certificate**, CLT, Nov. 2015.

**Cambridge International Primary Programme**,English marker accreditation, Apr. 2008.

**Cooperative Education Training and Initial Practice**, 2 week intensive program, Ruaha Secondary School, Tanzania, Aug. 2001.

**Guidance and Counseling Parts 1 & 2**, 6 day workshop, Ruaha Secondary School, Tanzania, Aug. 2000.

***Skills & Personal Development***

**Language, technology & knowledge:** Advanced Spanish & Swahili, intermediate Arabic; experience using Google sites and Docs, CALL, Blackboard, blogs, websites in teaching; completed courses in online teaching and learning, assessment, curriculum development.

**Living & travel:** 40 years experience on 4 continents, including 12 years Tanzania, 9 years USA, 15 years Egypt, 2 years Honduras, 18 months Israel, 3 months Ecuador; thrive in multicultural, multi-social environments; consistent success at bridging cultural gaps.

**Qualities:** Excellent work ethic, dependable, systematic, adapt quickly to new situations, face challenges with determination and enthusiasm, easily build positive rapport with students and colleagues, very goal oriented, empathic nature, eager to learn from and share with others.