

## DIANA VAN BOGAERT

### Current Address

American University in Cairo  
Law Department  
AUC Avenue  
PO Box 74  
11835 New Cairo, Egypt

**Tel:** Office 2-02-2615-3186 **Fax:** 2-02-2615-4573  
Cell 2-02-20100-521-6771

**E-Mail:** vanbogae@aucegypt.edu

### Permanent Address

38W766 Seavey Rd.  
Batavia, IL 60510  
USA

**Tel:** 001-630-879-2164  
**Fax:** 001-630-466-4707

**Skype:** diana.van.bogaert

---

## EXPERIENCE

**(Feb. 04 – present) Director, Legal English Training Unit,** Law Department-MA International Human Rights Law/LLM International and Comparative Law, American University in Cairo, Egypt.  
Director and EAP instructor; includes coordination of the English language component, teach Law 500: Legal Research and Writing, conduct study skill workshops, develop curriculum and materials, develop and maintain thesis policies and procedures; built and maintain three websites (Google App): staff and faculty, department to students, and LETU; served as student advisor to three Law Department African moot court teams and participated as moot court judge at the competitions in Pretoria, South Africa in 2008, Lagos, Nigeria in 2009, and Cotonu, Benin in 2010.

**(Feb. 04-June 06) Legal English Coordinator, International Human Rights Law Outreach Project,** American University in Cairo, Egypt.  
Provided advocacy training support through 500 hours of English language instruction to human rights activists and support personnel; included student recruitment, English placement exam development and administration, student placement, materials and curriculum development, and overall coordination of courses including hiring and oversight of three language instructors.

**(Sep. 97-Dec. 03) EFL/ESP Instructor,** American University in Cairo, Egypt.  
Taught Egyptian civil servants ESP, EAP and General English; included materials, test and curriculum development; chair of CALL and member of various committees; set up computer training program for students and teachers; web manager of ELTTP department's web site 2001- 2003.

**(Sept. 92 – Aug. 02; volunteer position) EFL Instructor/Program Consultant, St.** Andrews & All Saints' Cathedral Horn of Africa Refugee Ministry – Adult English Program. Intermittent involvement has included curriculum development, language teaching, teacher training, job skill development, creative writing journal editing, film series coordinating, teacher recruitment, and refugee support.

**(5-7 Jan. 02) Co-Organizer In-Service Training,** Modern English School, Cairo, Egypt.  
Co-organized with Dr. John Aydelott a three-day teacher in-service training on the special needs of second language learners; included pre-training needs assessment, organization of presenters, session presentation, and post-training evaluation.

**(Oct. 94 - June 98) ESP Instructor/Materials Developer,** America-Mideast Educational & Training Services (AMIDEAST), Cairo, Egypt.  
Taught English for Specific Purposes in the areas of law and human rights to members of the Egyptian judiciary and human rights communities; included extensive materials preparation and test development in the fields of both law and human rights. Contributed to the development of Amideast's *Portfolio of English for Human Rights* and *Portfolio for Law and Legal Rights* publications.

**(Jan. 93 - Jan. 96, including fellowship) EAP/EFL Instructor**, The American University in Cairo, Egypt - Intensive English Program of the English Language Institute. Taught undergraduate and graduate students in all skill areas; member of CALL and Teacher's Computer Room Committees.

**(Oct. 88 - Aug. 92; summers 93-95) Buyer**, Illinois Constructors Corporation, St. Charles, IL, USA. Included bid solicitation, negotiation, and issuance of subcontracts and purchase orders, expedition of materials to work sites, interpretation of project specifications, and administration of various aspects of job site safety program for a heavy construction general contractor. Worked closely with Illinois Department of Transportation, US Army Corps of Engineers, and the City of Chicago.

**(Jan. 89 - Aug. 92, part-time) ESL Instructor**, Waubensee Community College, Aurora, IL, USA. Taught survival English to adults in a community education program; included materials and test development, and evaluation.

**(April 85 - June 87) Rural Development Peace Corps Volunteer**, US Peace Corps, Burkina Faso, West Africa. Worked as liaison between rural agricultural schools and funding agencies. Wrote proposals and coordinated projects including tree planting, gardening, and grain storage construction. Taught health classes and tutored/substitute-taught secondary school students.

**(Oct 82 - March 85) Data Control Clerk**, Custom Micrographics Company, St. Louis, MO, USA. Monitored microfiche processing through production; included customer service and expediting of drivers.

**(Summers: 1979-80, 82). Archaeological Field Assistant; Lab Supervisor**, Southern Illinois University. Included survey work, mapping, excavation, and lab supervision.

## EDUCATION

**(12/03) Masters Business Administration** (Generalist focus). The American University in Cairo, Egypt. GPA: 3.5.

**(06/94) Master of Arts** - Teaching of English as a Foreign Language. The American University in Cairo, Egypt. Awarded Graduate Teaching Fellowship; Chair of English Language Institute Computer Committee. GPA: 3.6.

**(06/80) Bachelor of Arts**, Anthropology with concentration in Archaeology. Southern Illinois University at Edwardsville. Recipient of the 1980 Outstanding Student in Anthropology Award. GPA: 3.8.

## PROFESSIONAL ACTIVITIES

**(April 17) *Language, Learning & Culture – Enhancing and Advancing Teacher Education: Professional Identities, Communities, Beliefs, and Practices*** - Virginia International University, Fairfax, VA, USA. Presented *Force Field Analysis for Professional Development* workshop to education professionals.

**(May 16) *Setting Forth at Dawn: A Workshop on the Geopolitics and Practices of Writing and Publishing in Africa***, Jimma University College of Law and Governance, Jimma, Ethiopia. Presented *Tools to Think and Organize by* workshop session to aspiring Masters' level academics.

**(January 16) Dire Dawa University College of Law, Dire Dawa, Ethiopia. *Writing Simple Legal Arguments using IRAC*** – designed for new students in law (Workshop)

**(January 16) Mekelle University School of Law, Mekelle, Ethiopia. *Needs Assessment for Novice Researchers*, and *Tips for Synthesizing Sources*** – self-explanatory; presented to primarily graduate researchers (Workshops)

- (March 15)** TESOL Arabia, Dubai, UAE; *A Window on Literature* – illustrations in graphic form the steps in the literature review process starting with imagining oneself in a conversation and culminating with the use of a concept matrix for synthesizing sources (Workshop)
- (Jan 15)** NileTESOL 19<sup>th</sup> Annual Conference – *Legal English in Egypt: Building Bridges* – expand Legal English network via presentation of a group discussion/needs assessment technique(Workshop)
- (March 14)** TESOL Arabia, Dubai, UAE; *Smart Reading Strategies for University Students* – effective reading strategies geared towards graduate students who are also full time working professionals (Workshop)
- (Jan 14)** NileTESOL 18<sup>th</sup> Annual Conference – *Do or Die: Economical Reading Strategies for University Students* – essential reading strategies for busy professionals (Workshop)
- (Jan 13)** Nile TESOL 17th Annual Conference - *Conversation Mapping: Hear Me Hear Ye* – interactive conversation mapping technique (Workshop)
- (Jan 09)** AUC School of Continuing Education Skills Conference, *Building Legal English Learning Communities On-Line* (Co-presentation)
- (Jan 2008)** AUC School Continuing Education Skills Conference, *ESP Literacy: Using the RITE Material* – approaches to developing materials for ESP courses with focus on Legal English (Group presentation)
- (Jan 2008)** AUC School Continuing Education Skills Conference, *Learner Corpus Research and Independent Learning in ESP* – explores corpus applications to independent learning efforts (Presentation)
- (Nov 2007)** Egyptesol, *ESP Course Development: The Vital Steps* – self-explanatory (Group Presentation)
- (Nov 2007)** Egyptesol, Cairo, Egypt. *Practical Applications of Learner Corpus Research to ESP* (Workshop)
- (June 2007)** AUC Law Department, *Legal English: Building Bridges II* – sought funding for, organized and presented one-day mini-workshop for 13 LE practitioners in Egypt; included participation of Debra Hall of one of the authors of *American Legal English*, and current lead developer of Language 4 Law, an innovative legal e-learning project (Workshop)
- (Jan 2007)** AUC School Continuing Education Skills Conference, *Challenges of Providing “Human Rights English”* – challenges and triumphs of providing human rights English as part of advocacy training at International Human Rights Outreach Project (Co-presentation)
- (Nov 2006)** Egyptesol Conference, Cairo, Egypt. *Legal English in Egypt: Building Bridges* – networking/needs analysis of Legal English field in Egypt (Workshop)
- (Dec 2005)** Egyptesol Conference, Cairo, Egypt. *Classroom Applications of Force Field Analysis* – adaptation of force field analysis to language learning environment (Workshop)
- (Nov 2005)** AUC, On the Road to Sustainable Excellence Conference, *A Collaborative Approach to Integrating Information Literacy: A pilot project for graduate students at AUC* (Group Presentation)
- (March 2003)** TESOL Arabia, Dubai, UAE. *B2C Pre-Writing Techniques* – the adaptation of SWOT and Force Field Analyses for use in the language classroom (Workshop)
- (April 2001)** IATEFL Conference, Brighton, England. *Which Sank Lower, the Barge or My Heart* - the use of personal narrative in the adult Business English classroom to increase language fluency and improve communicative competence (Workshop)
- (April 2000)** IATEFL Conference, Dublin, Ireland; Egyptesol, Conference, Cairo, Egypt, November 2000. *A Management Guru, Six Coloured Hats, and Your Classroom* – an adaptation of Edward De

Bono's Six Hats Thinking Technique to aid group problem solving and decision making in the language classroom (Workshop)

## **PUBLICATIONS**

Contributed to the development of American-Mideast Educational & Training Services' (Amideast) *Portfolio of English for Human Rights* and *Portfolio for Law and Legal Rights* English-language publications.

## **PROFESSIONAL MEMBERSHIPS**

- ◆ Chicago/National Returned Peace Corps Volunteer Association
- ◆ Egyptian Exploration Society
- ◆ Friends of Burkina Faso/RPCV
- ◆ Teachers of English as a Second Language/US and Egypt
- ◆ TESOL Arabia
- ◆ NileTESOL

## **LANGUAGES**

- ◆ French: DELF Equivalence; good comprehension; fair writing and speaking
- ◆ More' (West African language): good comprehension; fair speaking
- ◆ Arabic: Basic